	ORGANISATION MODEL PRIVACY GDPR	
	FORM FOR EXERCISING THE RIGHTS OF THE PERSON CONCERNED EX ART. 13 ss. GDPR	Foglio 1 di 6 Data 02.03.2023 Revisione 00

FORM FOR EXERCISING THE RIGHTS OF THE PERSON CONCERNED

Pursuant to Articles 13, c. 2, letter c), 14, c. 2, letter d), 15 et seq. of the General Data Protection Regulation - Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data (hereinafter referred to as "**GDPR**"), we hereby provide you with information regarding the exercise of your rights relating the personal data provided to allow the relationship with **Ital Green Oil S.r.l.**

Data Controller

The Data Controller is **Ital Green Oil S.r.l.** with registered office in in San Pietro di Morubio (VR), Via Orti n. 1/A –Bonavicina, tax code and registration number with the Register of Companies of Verona: 06455700721, (hereinafter "**Controller**" or "**Company**")


Each interested party may exercise the rights listed below by filling out this form which must be sent, together with the required attachments, preferably by e-mail to the address of the Controller on the Company's website.

ITAL GREEN OIL SRL

Sede legale: via Orti 1A
I - 37050 San Pietro di Morubio (VR)

Tel Stabilimento: +390456998222
Tel. Amministrazione: +390444419411

info@cerealdocks.it
www.cerealdocks.it

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I, the undersigned:

NAME	
SURNAME	
BIRTH DATE	
TAX IDENTIFICATION NUMBER	
Mail to send a reply to	
Telephone number	

(If this application is made in the name and on behalf of a third party, indicate the information of the data subject to whom the data relate and attach a copy of the authorisation to this application):

NAME	
SURNAME	
BIRTH DATE	
TAX IDENTIFICATION NUMBER	

As a data subject (i.e. the data subject's attorney) to whom the personal data processed by you refer,

I ASK

to exercise the rights selected below with the relevant detailed information:

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Right (please tick the box concerning the right to be exercised)	Description of the right	Detailed information (compulsory)
Right to withdraw consent (Art. 13, c. 2, Lett. c) - Art. 14, c. 2, Lett. d)) <input type="checkbox"/>	You have the right to withdraw your consent for the processing operations for which it is requested, without prejudice to the lawfulness of the processing operations based on the consent given prior to revocation	Specify for which treatments/purposes you wish to exercise your right:
Right of access to data (Art. 15) <input type="checkbox"/>	You may request: (a) the purposes of the processing; (b) the categories of personal data concerned; (c) the recipients or categories of recipients to whom the personal data have been or will be disclosed, in particular where they are recipients from third countries or international organisations; (d) where possible, the expected retention period for the personal data or, where that is not possible, the criteria used to determine that period; (e) the existence of the right of the data subject to request the controller to correct or erase the personal data or to restrict the processing of personal data concerning him or to object to their processing; (f) the right to lodge a complaint; (g) all available information on the origin of data, when they are not collected from the data subject;	Specify which information to request, indicating the corresponding letter:

	<p>(h) the existence of an automated decision-making process, including profiling as referred to in Article 22(1) and (4), and, at least in such cases, relevant information on the logic used and the importance of and the anticipated consequences of such processing for the data subject.</p> <p>You have the right to request a copy of the personal data being processed.</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
<p>Right of rectification (Article 16)</p> <p><input type="checkbox"/></p>	<p>You have the right to request the rectification of inaccurate personal data concerning you and to obtain the integration of incomplete personal data</p>	<p>Specify which information require correction or integration:</p> <p>.....</p> <p>.....</p> <p>.....</p>
<p>Right to be forgotten (Article 17)</p> <p><input type="checkbox"/></p>	<p>You have the right to obtain from the Controller the cancellation of personal data concerning you if the personal data are no longer necessary with respect to the purposes for which they were collected or otherwise processed.</p>	<p>If you are exercising this right, please state the reasons. You will be contacted by the Data Controller to respond to your requests.</p> <p>.....</p> <p>.....</p> <p>.....</p>
<p>Right to limitation of treatment (Art. 18)</p> <p><input type="checkbox"/></p>	<p>You have the right to obtain from the data controller the restriction of the processing when you have complained about the accuracy of the personal data (for the period necessary for the data controller to verify the accuracy of such personal data) or when the processing is unlawful, but you object to the deletion of personal data and instead request that they be restricted in their use or when</p>	<p>If you are exercising this right please state the reasons. You will be contacted by the Data Controller to respond to your request.</p> <p>.....</p> <p>.....</p>

	the data are necessary for the establishment, exercise or defense of a right in court, while the Controller does not need them anymore.
Right to portability (Article 20) <input type="checkbox"/>	You have the right to receive in a structured format, commonly used and readable by an automatic device, the personal data that you provide us with and you have the right to transmit them to another Controller if the processing: (i) was based on consent, (ii) was based on contract and (iii) and if the processing is carried out by automated means, unless the processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority and such transmission does not infringe the rights of a third party.	If you are exercising this right, please state the reasons. You will be contacted by the Data Controller to respond to your requests.
Right of opposition (Art. 21) <input type="checkbox"/>	You have the right at any time to object, in whole or in part, to the processing of your personal data if the processing is carried out for the pursuit of a legitimate interest of the Controller or if the processing is carried out for direct marketing purposes.	Specify for which treatments / purposes you wish to exercise your right:
Right to apply to the data protection authority (Art. 77)	Without prejudice to any other administrative or judicial remedy, if you consider that the processing of your personal data is in breach of the Regulation on the protection of personal data, you have the right to lodge a complaint with a control authority, in particular in the Member State where you have your normal residence, work or the place where the alleged breach has occurred.	

The exercise of these rights is subject to the limits, rules and procedures laid down by the GDPR. The interested party must know them and implement them. Furthermore, in accordance with the provisions of article 12, paragraph 3, the Controller shall provide the interested party with information relating to the action taken without undue delay and, in any case, no later than one month after receipt of the request. This period may be extended by two months, if necessary, taking into account the complexity and number of requests. The Data Controller shall inform the data subject of such extension, and of the reasons for the delay, within one month of receipt of the request.

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The Controller reserves the right to charge a fee in the event of manifestly unfounded or excessive (even repetitive) requests.

The exercise of right is free of charge. However, if the Controller has reasonable doubts as to the identity of the natural person making the present request, he may request further information necessary to confirm the identity of the person concerned.

I am informed that the data indicated in this form are used exclusively to provide feedback to requests and will be kept for 5 years, in order to ensure proper proof of the procedure, for any exercise of rights in administrative or judicial proceedings.

Date _____

SIGNATURE _____

Attachments:

- copy of a valid Identity Document;
- any power of attorney issued by the person concerned.